

**Dayco Securities Pvt. Ltd.**

Regd. Off. : 7, Lyons Range, Kolkata - 700 001, Phone : 2231 3452, 2230 2066  
 Corp. Off. : Poddar Point, 'B' Block, 7th Floor, 113, Park Street, Kolkata - 700 016  
 Ph. : 40675066, 5074, 5075 Fax : 91-33-2226-7538  
 e-mail : contact@daycoindia.com, website : http://www.daycoindia.com  
 DP id : IN 300 263

**CONVERSION REQUEST FORM FOR EXISTING MUTUAL FUND UNITS (REPRESENTED BY STATEMENT OF ACCOUNT) INTO DEMATERIALIZED FORM - THROUGH DEPOSITORY PARTICIPANT**

Serial No. \_\_\_\_\_ Date \_\_\_\_\_

I/We request you to convert the following units represented by Statement Account (enclosed) issued by the Issuer into my / our account as per the details given below :

Client ID	
Sole / First Holder Name	
Second Holder Name	
Third Holder Name	
Type of Security	MF Units / Others (please specify)
Folio Number	

**Details of Units :**

 Free Units 

 Locked-in Units 

ISIN	Mutual Fund Name	Unit Description	Quantity*	CRN (To be filled in by Participant)

*\*For conversion of all the units in respect to a mutual fund scheme (ISIN) held in the folio of the Client at the time of confirmation of request by the AMC / R & T Agent, specify "All" against Quantity>*

Total No. of Pages of Statement of Account : \_\_\_\_\_

**Details of Locked-in units (if any) :**

ISIN	Lock-in reason	Lock-in release date

**Note :**

- In case the space is found to be insufficient, an annexure containing the said details in the same format may be attached
- Please use separate form for free units locked-in units.

**Declaration**

I/We hereby declare that the above mentioned units are registered in my / our name and are not already dematerialised and no certificates are issued against these units. I/We also hereby declare that the units requested by me / us for conversion into dematerialised form are free from any lien or charge or encumbrance and represent the bonafide units of the Issuer to the best of my / our knowledge and belief.

Holder (s)	Signature (s)
Sole / First Holder	
Second Holder	
Third Holder	

**Participant Authorisation**

We have received the above mentioned units for conversion into dematerialised form. It is certified that the holders of the securities have beneficiary account with us in the same name(s)

Name of the official : \_\_\_\_\_

Signature : \_\_\_\_\_

Participant's Stamp &amp; Date

**Acknowledgement**

Serial No. \_\_\_\_\_

We hereby acknowledge the receipt of following units requested for conversion into dematerialised form by

Mr. / Ms. / M/s \_\_\_\_\_

having DP ID - \_\_\_\_\_ and Client ID \_\_\_\_\_

Mutual Fund Name	Unit Description	Quantity*

Date : \_\_\_\_\_

Participant's Stamp &amp; Signature